

Greensburg Historic Preservation Commission

January 25, 2011 Minutes

City Hall

Call to Order: Drew Barth opened the meeting and welcomed John Schmalenberg to the Commission as an Advisory Board Member

Roll Call:

Commission Member			Advisory Board Member	
Drew Barth	P		John Schmalenberg	P
Melanie Maxwell	P			
Karin Harter	P		<b>Technical Advisors</b>	
Judy Curd	P		Bryan Robbins	P
Theresa Schwering	P		Joe Jarzen	X
<b>Planning Office</b>				
Kathy Reynolds	E			
P=Present			X=Absent	
E=Excused				

Approval of Minutes

Correction was noted on the minutes regarding change in meeting date, as follows: Kathy had a conflict on the 25<sup>th</sup>, not the 26<sup>th</sup>. The Commission was working without a calendar at the November meeting and thought the 25<sup>th</sup> was Wednesday, when in fact it was Tuesday. Melanie Maxwell made the motion to accept the minutes as corrected Judy Curd seconded. Motion carried.

Old Business

A. City Council Presentation

1. February 7<sup>th</sup> @ 7 PM

- a. Kathy mailed out the letters and will be present at the February 7<sup>th</sup> meeting
- b. District boundaries need to be approved by the City Council, and this will represent an amendment to the ordinance
  - i. Currently the ordinance does not specify a specific boundary, rather directs the Commission to make this designation and recommend to the City Council for approval
- c. Guidelines do not/should not be part of the ordinance, as they are to be a “living document” that can be changed. If we include them as a part of the ordinance, they become law and unchangeable except through an amendment to the ordinance
- d. Drew noted that due to a work commitment, he will not be able to be present at the City Council meeting/presentation on the 7<sup>th</sup>
- e. Drew has slimmed down the presentation and will send out the presentation to everyone
- f. It was suggested that a draft of a Certificate of Appropriateness (COA) be included, so that the Council has some idea what it entails. We need to note that the COA provided will just be a template, as the Commission has not yet drafted the COA for the proposed district boundaries.
- g. Drew did receive one call from the First Presbyterian Church, and Drew explained the designation procedure and the work of the HPC
- h. Theresa will email Kathy the information for the City Council member packets: Draft of Guidelines; Ordinance Amendment; Map and Street Addresses.
- i. Karin Harter offered her assistance should help be needed in collating/stuffing the City Council packets. Her cell number is 614-1629
- j. Presentation:
  - i. Bryan offered to do the presentation and will get with Kathy and Drew about using a computer and the flash drive with the presentation, respectively

New Business

A. Change of Time of Meeting

1. John Schmalenberg has a TIF Board meeting on the same night as HPC at 6:30 PM. It was decided to move HPC's meetings to 5:30 PM on the last Wednesday of the month to allow John to make both meetings.
2. Theresa will send a revised calendar to June and Janet so that the change can be advertised properly.

B. Advisory Board

1. The Mayor has notified the Commission that he intends to appoint Bryan Robbins to the Advisory Board, pending Council approval.
2. Additionally, the Mayor plans to move John Schmalenberg from the Advisory Board to the Commission on 3/1/2011 when Judy Curd's term expires.
3. The Mayor will let us know about the replacement of John on the Advisory Board

Meeting Adjourned.

NEXT MEETING: Wednesday, February 23, 2011 @ 5:30 PM @ City Hall (NOTE: NEW TIME)

Minutes were emailed to Commission Members, Advisors and City Hall on February 16, 2011

Approval of Minutes \_\_\_\_\_