

BOARD OF WORKS MEETING
MARCH 1, 2010
TIME: 5:00 P.M.

PRESENT: Mayor Gary Herbert, Steve Simmonds, Linda Oldham, Rodney King and Darrell Poling.

Pledge of Allegiance was recited.

All board members were present for roll call.

Minutes were approved, motion by Rodney King and seconded by Linda Oldham. All ayes. So passed.

Bids were opened for Security CCTV, Access Control & Phones from the following companies:

1. Blue River – telephone system only – PD, FD, St., Water, Wastewater & City Hall total package \$72,664.59
2. SWC of Decatur, AL. – CCTV \$69,763 – Access Control \$57,972 with and alternate \$16,820
3. ETC – telephone system only - \$75,586
4. SWC of Zionsville, IN. – Access Control \$79,090 – CCTV \$79,857 and Phone System \$75,060
5. Dallman – Access \$50,868.50 – CCTV \$81,771.50 – Total \$132,640
Dallman's made a notation that their system exceeds the specs advertised.
6. Mid-America – Access \$36,550 – CCTV \$57,800 for a total \$94,350.
Then Mid-America faxed a bid for the Phone system \$35,000
7. Secured Products Group, Inc. – Access \$42,924.24 – CCTV \$137,358.05 – Phone - \$126,426.20 with recording \$42,885.66 for a total \$349,594.15 with recording.

Motion by Steve Simmonds and seconded by Darrell Poling to take these bids under review and have the Police Chief to make a spreadsheet. They are to be reviewed with the specs requirements and brought back to the Board of Works at the next meeting. Ayes Linda Oldham, Rodney King, Darrell Poling, Steve Simmonds and Gary Herbert. Nays none. So passed.

Culpepper Cooper was present to review the Property/Casualty and the Workman's Comp having the same renewal date. Keep rates flat with renewal being July 1st, one month extension of Property/Casualty Insurance and 25 months with no increase.

Two Board members stated they understood the Property/Casualty Insurance would be extended one month without additional cost to the City and the Property/Casualty and Workman's Comp would have a renewal date of July 1st.

Mr. Cooper is the Agent of Record for the City.

City Engineer Gary Murray brought two quotes for renovating the room in City Hall for his office. They were: 1. David Geis - \$21,100 and 2. Poole Group - \$22,863.

Motion by Steve Simmonds and seconded by Darrell Poling to approve the amount of \$21,100 David Geis. Ayes Linda Oldham, Rodney King, Darrell Poling, Steve Simmonds and Gary Herbert. Nays none. So passed.

Motion by Rodney King and seconded by Steve Simmonds to approve the promotion of Jarred Prentice from Probationary Firefighter to First Class Firefighter effective March 1, 2010. Ayes Darrell Poling, Linda Oldham, Steve Simmonds, Rodney King and Gary Herbert. Nays none. So passed.

Fire Chief Scott Chasteen reported the newest firefighter will start as soon as his perf is approved and received back to the City.

Motion by Darrell Poling and seconded by Linda Oldham to approve the Vandalia Road Assurances Letter to INDOT for signatures. Ayes Rodney King, Steve Simmonds, Linda Oldham, Darrell Poling and Gary Herbert. Nays none. So passed.

Mark Klosterkemper, Street Superintendent gave an update on Lincoln Street. He also brought up about street cut permit repairs. He had a drawing for winter and standard street cut permit repair detail. Right now there is nothing for the City to go back on those that get a permit and they don't fix the street back the way it was.

The Board of Works will have to approve the drawings and then Council will need to approve and pass an Ordinance.

Motion by Rodney King and seconded by Steve Simmonds to approve the drawings. Ayes Darrell Poling, Linda Oldham, Steve Simmonds, Rodney King and Gary Herbert. Nays none. So passed.

Stacey Chasteen Assistant Police Chief/Detective requested approval for purchase of a Repeater. She handed out information about the request. The Company Teamintel weather proof tactical 2-watt repeater for \$3025 is compatible to a piece of equipment that the department purchased several years ago. This is the reason for the request of the purchase from the same company the first piece of equipment was originally purchased from. Another company would not be compatible.

Motion by Rodney King and seconded by Darrell Poling to approve the purchase request for the repeater. Ayes Linda Oldham, Steve Simmonds, Darrell Poling, Rodney King and Gary Herbert. Nays none. So passed.

Police Chief informed the Board of a guest speaker Mr. Stephen Gower is coming to the Learning Center on Leadership, April 7th, 7-10 A.M. and 1-3 P.M. He encourages all to sign up and attend. The cost is \$25 per person.

One of the officers that left the department opens up a rank. He does not have anyone filling this position and is going to move the rank monies to a different rank line.

Motion by Linda Oldham and seconded by Darrell Poling to approve the City Attorney contract for the year 2010. Ayes Rodney King, Steve Simmonds, Darrell Poling, Linda Oldham and Gary Herbert. Nays none. So passed.

Darren Burkhart of HNTB handed out a spreadsheet with the 17 bids that were opened on the Flatrock Raw Water Main. There are still reviewing the bids and will bring their recommendation to the Water Board. Wastewater Plant has not had completion on items needed done from the contractor. He has sent a letter and the contractor will not be paid.

Clerk-Treasurer handed out for the Board's information a listing of old outstanding checks that have been voided and put back into their proper funding account.

Mayor Herbert explained that at 6:30 they would recess the Board meeting and open a public hearing for the CFF Grant Application and then close the public hearing and reopen the Board of Works meeting.

Discussion was held concerning a Dispatcher's Holiday Appeal. Barbara Prince handed out a written response and bullet points. She addressed the podium and spoke about her concerns. She was scheduled for a Holiday and she stated she told the Chief that she had no more Holidays left, but was instructed to take the day off as a Holiday. She had to follow his instructions or she would be reprimanded she stated.

Motion by Darrell Poling and seconded by Rodney King to recess the Board of Works meeting and open a public hearing for the CFF Downtown Grant. All ayes. So passed.

Lisa Westenberger from ARA was present and opened the public hearing about the CFF Grant for Downtown Revitalization Project. This is the second public hearing. The grant is for up to \$500,000 and they are working with the City and County on this. These funds will be used on the War Memorial, Street Lights and Broadway Street.

The County provided a letter of commitment of local funds in the amount of \$40,000.

A sign-up sheet was distributed. Jean Johannigman requested to be on record in protest against this grant due to economic times.

Meeting adjourned.

The Board of Works meeting was re-opened for continuation of Barbara Prince's Appeal.

She wanted to bring to the Board what she felt is a violation to the personnel policy. She stated this situation was discussed at the February meeting and she was not advised or she would have been present.

Mayor Herbert stated there was not a hearing at the meeting last month. He was only trying to bring the Board up to date about the situation.

Police Chief Brian Heaton stated she was scheduled for a Holiday and took the Holiday and then he found out she did not have a Holiday left. He changed her time sheet to a comp day and left her a message informing her of this. He admitted that it was an administrative mistake on his part.

It was stated that normally when a situation like this happens then it is swapped out with comp time. Mistakes do happen and are normally resolved between the employee and department head. You can designate when comp time can be used or paid off.

A Board member noted that if we pay a person for time they didn't work then that would be ghost employment. Another Board member asked if she was asking for 8 hours of pay or 10 hrs of comp time.

The City Attorney stated that any documents need to be presented to the Clerk before the meeting is adjourned. The issue is you cannot compensate for time that was not worked.

Barbara stated she would like to have the 10 hours of comp time given back to her, but it is up to the Board.

The question was asked if the Board gives back the 10 hours of comp time, would they need to go back and deduct the pay she had received.

Police Chief Heaton stated if the comp time is given back then they would need to go back and re-look at four officers and one dispatcher as well.

The Mayor stated he feels the Board needs to review this situation further.

Motion by Darrell Poling and seconded by Rodney King to table the appeal for now. Ayes Linda Oldham, Steve Simmonds, Rodney King, Darrell Poling and Gary Herbert. Nays none. So passed.

The Mayor asked what it would take to resolve this issue.

Meeting was closed at 7:10 P.M.

PRESIDING OFFICER _____

ATTEST:

Clerk-Treasurer

